

**PLAN OF CONSERVATION AND DEVELOPMENT  
STEERING COMMITTEE**

**MEETING MINUTES  
OCTOBER 11, 2012  
7:00 PM TOWN HALL**

**I. CALL TO ORDER:**

The regular meeting was called to order by Bradley Pellissier at 7:00 pm. Members present were Clifford Bordeaux, William Salka, Greg Genlot, Adam Wingerden, David Palmer, Jill Conklin, and Kathy Devlin. Also present was Jeff Bord, Town Engineer.

**II. POCD STEERING COMMITTEE:**

**a. Discussion of the 2004 POCD Public Information Meeting**

Committee members discussed proposed agenda for the public informational meeting. A letter/draft was written explaining the process and goals for the POCD. Committee members discussed who would speak at the public info session. The goal of the informational meeting is to give the general public an idea of what has been accomplished since 2004 and where the town is headed for the next 10 years. Public input and ideas for growth and development will be an important part of the process.

Committee members discussed important topics to be discussed at the public information meeting such as Housing Needs, Community Service Needs, Transportation and Utility Services. Each group will be allowed 10-15 minutes to speak.

The Board of Education will give a presentation regarding their long range plan at the public hearing. Jeff Bord, Town Engineer will speak about roads, buildings, water lines, and transportation issues. A courtesy will be extended to the library to have a representative at the public informational meeting. Jeff Bord and Kathy Devlin will get together to get feedback via email from various town agencies such as Fire Dept, State Troopers, etc to give comments at the meeting.

An email will be sent out to various agencies stating a plan for the meeting has been solidified. Town agencies interested in speaking need to let Jeff Bord know by November 1, 2012. Committee members agreed the word should get out soon about the public informational meeting. The POCD will advertise in the local papers, message boards around town and on the town website.

Feedback and charts will be reviewed over the next few months. A time frame for a public hearing is set for spring/summer 2013. Committee members agreed it would be important to keep the momentum flowing to revise the POCD. Committee members agreed if there was a mountain of data to deal with it will be no problem to push the public hearing date back.

The next POCD meeting will be October 25, 2012. The public info meeting will be November 13, 2012.

### **III. MINUTES APPROVAL: 9/13/12**

A change in wording was needed regarding having an additional meeting.

*A motion was made to approve minutes with the change by Adam Van Wingerden. Seconded by William Salka. All those who read the minutes were in favor, motion carried to approve minutes with minor adjustment.*

### **IV. ADJOURNMENT:**

*A motion was made by Adam Van Wingerden at 7:38 to adjourn the meeting. Seconded by William Salka, all in favor, motion carried.*

*Resepctfully submitted,*

*Julia Sarno*